

HOW TO USE THE TELEPHONE SYSTEM – DIALING INSTRUCTIONS

Prefix for the core hospital/medical school campus is 675 (Ex. 318-675-XXXX).

Prefix for most outlying buildings is 813 (Ex: 318-813-XXXX).

To place an inhouse call: Dial the 5 digit extension.

To place a local call: Dial 9-XXX-XXXX

To place a long distance call within the United States*: Dial 9-XXX-XXX-XXXX

To place a toll free call: Dial 9-1-8XX-XXX-XXXX

To place a long distance call within North America but outside of the US*:

Dial 9-1-XXX-XXX-XXXX

To place an international call*: Dial 9-011-country code-XXX-XXXX.

To place a calling card call: Dial 9-0-XXX-XXX-XXXX.

*MANY PHONES ARE RESTRICTED FROM LONG DISTANCE AND INTERNATIONAL ACCESS.

Contact Telecommunications at x56505 for additional assistance.