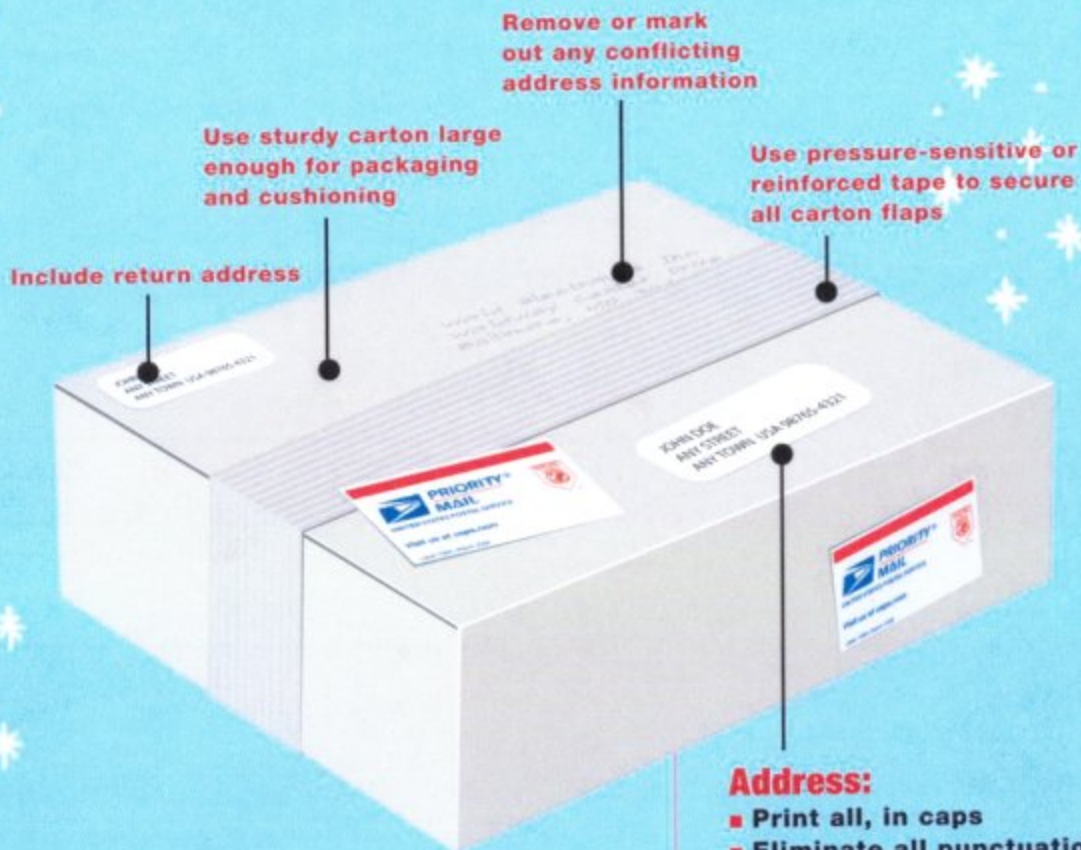


QUICK TIPS FOR HOLIDAY MAILING



Mail-by Dates

- Dec. 4** Military mail destined for Iraq or Afghanistan
- Dec. 16** Parcel Post®
- Dec. 21** First-Class Mail®
- Dec. 21** Priority Mail®
- Dec. 23** Express Mail®

Address:

- Print all, in caps
- Eliminate all punctuation
- Spell out city name
- Abbreviate state name
- Include apartment numbers
- Use abbreviations:
AVE (avenue)
ST (street)
LN (lane)
S (south)
E (east)
W (west)

